

# Employer Super APPLICATION TO JOIN EMPLOYER SUPER ONLINE

Employer Super Online provides you with access to our employer super website where you can obtain information about employer super, download forms, and obtain reports on contributions paid via the internet, using your web browser. To arrange access please complete the information below and fax it to us at 03 6210 4332 or post the form to Employer Super Admin, GPO Box 584, HOBART TAS 7001.

## Overview of the process

You will be allocated a login code, using one of your preferences noted below, provided one is valid and has not already been used. We will also provide you with a password, which will be advised to you by phone, letter or by email. The first time you sign onto Employer Super Online, we recommend that you change this password to a password of your choice.

## Your Details

|  |                      |                      |          |                      |
|--|----------------------|----------------------|----------|----------------------|
| Employer Name  | <input type="text"/> |                      |          |                      |
| Employer Address   | <input type="text"/> |                      |          |                      |
|  | State                | <input type="text"/> | Postcode | <input type="text"/> |
| Employer Contact Name  | <input type="text"/> |                      |          |                      |
| Preferred Login (Userid) Codes<br>[Note up to 12 letters – alpha A,B,C ....and numeric 1,2,3.... Only] | <input type="text"/> |                      |          |                      |
| Preference 1   | <input type="text"/> |                      |          |                      |
| Preference 2   | <input type="text"/> |                      |          |                      |
| Preference 3   | <input type="text"/> |                      |          |                      |

Please advise my login code and password as follows:

|                                  |                      |
|----------------------------------|----------------------|
| By Phone (during business hours) | <input type="text"/> |
| By email at                      | <input type="text"/> |

## Important Information

Employer Super Online is provided to enable you to obtain up to date information about your account. As we aim to provide you with the most up to date information as possible, the information in Employer Super Online will only include those transactions that have been processed or partially processed and may include transactions that are not yet confirmed. While all care is taken, the information that is provided is subject to change or correction without notice. We intend for the service to be available 24 hours per day with information to be updated daily. However the service will be unavailable from time to time for routine maintenance or due to unforeseen circumstances and the daily update of your account is not guaranteed.

## Agreement

I/We have read the important information above.

Please note: we can only process applications for Employer Super Online where the signatory below is an authorised signatory for your employer group as nominated in your initial application.

|           |                      |      |                      |                      |
|-----------|----------------------|------|----------------------|----------------------|
| Signature | <input type="text"/> | Date | <input type="text"/> | <input type="text"/> |
| Name      | <input type="text"/> |      |                      |                      |
| Position  | <input type="text"/> |      |                      |                      |

## Office Use

|                        |                      |                      |                      |
|------------------------|----------------------|----------------------|----------------------|
| Signature Verification | Input                | Date                 | Checked              |
| <input type="text"/>   | <input type="text"/> | <input type="text"/> | <input type="text"/> |

☒ Employer Super GPO Box 584, Hobart TAS 7001